**CERTIFIED THERAPUETIC RIDING INSTRUCTOR**

The time has come for Jake E’s to add more superstar instructors to the team as we continue to bring P.E.A.C.E. to our clients (*People through Equines & Christ Achieving Courage and Empowerment*). Instructors remain up to date and adhere to PATH international standards and procedures, as well as oversee all aspects of classes. Responsibilities include lesson planning, set up, participant oversite, volunteer support, equine management within classes, and recording of goal progress. In addition to teaching responsibilities, part-time instructors will also attend team meetings and Jake E’s events as needed.

We enjoy coming to work; we love what we do. We love working with each other; we love our donors, riders and families, volunteers, and of course, our horses. We’re motivated by a larger vision, a purpose that continually pushes us to be better and grow stronger. We’re looking for someone that can not only do the job detailed below but share that same passion and drive. Communication and organization will be crucial to doing this job well. We need a self-directed, goal-oriented, team player committed to Jake E’s mission and vision. If that sounds like something you’re looking for, read further…

***Riding Instructors report to the Director and work closely with the Volunteer Coordinator, Equine Coordinator, and Compliance Officer.***

**Lesson Openings**

Tuesday/Thursday afternoon and evening, Saturday morning

**Primary Responsibilities**

* Meet with the Equine Coordinator, and Compliance Officer as needed
* Communicate regularly with the instructional team regarding class progress, needs, successes, concerns, etc.
* Attend Team Meetings and monthly Instructor Education sessions
* Maintain extensive knowledge of the needs served by Jake E’s, contraindications, and effective interventions
* Continually monitor instructional area and enforce safety rules and procedures
* Design and implement individualized rider lesson plans, including goals and objectives
* Oversee class volunteers, providing support and education as needed, and communicating with Volunteer Coordinator
* Document client progress, communicating updates to caregivers as appropriate
* Complete incident reports as needed
* Assist in maintaining a clean and organized facility
* Maintain a working knowledge of equine first aid, common ailments, and issues with soundness
* Monitor the health and behavior of Jake E’s equines, communicating any concerns to the Equine Coordinator
* Other duties as assigned, such as working with new horses, covering feed shifts, or working special events

**Qualifications & Required Skills**

* Knowledge of PATH Intl. accreditation standards and regulations
* Riding/horsemanship
* Knowledge of riding equipment and proper use and fit, particularly within adaptive riding equipment
* Excellent interpersonal, oral and written communication skills
* Ability to manage one’s time effectively, being able to be present and focused on the needs of clients, equines and volunteers
* Awareness of safety concerns related to horses and people
* Excellent problem-solving skills and a bent towards continual growth and making things better
* Reliable, dependable and a self starter
* Passionate about fulfilling Jake E’s mission and being a part of a team work environment

**Interested?**

**Send your resume to** [**info@jakeesrr.org**](mailto:info@jakeesrr.org) **and/or give us a call at 972-962-2828**